

ARCASIA

ARCHITECTS REGIONAL COUNCIL OF ASIA

Handing over meeting and 1st OB Meeting

Date: 17th January 2015

Venue: ASA Office Bangkok, Thailand

Proposed Agenda:

1.0 Handing Over Meeting (9.00am – 10.15am)

- 1.1 Welcome Remarks – ARCASIA Outgoing President, Ar. Tan Pei Ing
- 1.2 Acknowledgement – Outgoing Hon. Secretary, Ar. Alvin Lim & Hon. Treasurer Ar. Tan Kim Yan.
- 1.3 Handing Over Ceremony:
 - 1.3.1 Outgoing Hon. Secretary Ar. Alvin Lim and Hon. Treasurer, Ar. Tan Kim Yan to hand over to the incoming Hon. Secretary Ar. Luke Yeung and Hon. Treasurer Ar. Supaporn Vithayathawornwong relevant material and documentation
 - 1.3.2 Explanations of important or pending issues by the outgoing Hon. Secretary, Ar. Alvin Lim and Hon. Treasurer, Ar. Tan Kim Yan followed by discussion.
 - 1.3.3 Outgoing President (Immediate Past President) Ar. Tan Pei Ing and incoming President, Ar. Sathirut Tandanand to sign 'Hand-over' letter.
 - 1.3.4 Introduction of the new Hon. Secretary, Hon. Treasurer, Office Bearers and Committee Chairs by the incoming President, Ar. Sathirut Tandanand
 - 1.3.5 Closing of the Hand over Meeting by the outgoing President, Ar. Tan Pei Ing
 - 1.3.6 Group photo
 - 1.3.7 Introduction of ARCASIA Corporate Partners
 - 1.3.8 Signing Ceremony for Corporate Partners
 - 1.3.9 Press conference

Coffee Break

2.0 Convening of the First Office Bearers Meeting (10.15am – 10.45pm)

- 2.1 Welcome Remarks – ARCASIA President, Ar. Sathirut Tandanand
- 2.2 Welcome Remarks – ASA President Ar. Pichai Wongwaisayawan
- 2.3 Adoption of the Agenda – Hon. Secretary Ar. Luke Yeung
- 2.4 Adoption of the Minutes of the 8th OB Meeting in Islamabad - Hon. Secretary Ar. Luke Yeung

3.0 ARCASIA Affairs (10.45am – 3.00pm) (Lunch break from 1.00pm – 2.00pm @ASA)

- 3.1 Progress of works and outstanding issues under the Immediate Past President Tan Pei Ing
 - 3.1.1 Ongoing Projects
- 3.2 Review of MOUs with other Regional Organizations UIA, AUA, MASA, ACE
- 3.3 Matters arising from 8th OB Meeting 15th/16th November 2014, Islamabad, Pakistan.
 - 3.3.1 Vice President's Report (5 min. per report)
Zone – A, Ar. Swarup G Koney.
Zone – B, Ar. Edric Marco C. Florentino.
Zone – C, Ar. Xu Zongwei.

Lunch Break

- 3.3.2 Committee Chair Report (5 min. per report)
ACAE, Dr. Chalay Kunawong
ACPP, Ar. Ishtiaque Zahir Titas
ACGSA, Ar. Ashvinkumar Kantilal
ACSR, Ar. Joseph Kwan

Fellowship Ar. Sathirut Tandanand

3.4 Financial Updates

Ar. Tan Kim Yan - Ar. Supaporn Vithayathawornwong

Coffee Break

4.0 Propose working team and Projects for 2015 – 2016 by President Ar. Sathirut Tandanand (3.30 pm – 5.30 pm)

- 4.1 ACAE
 - ARCASIA Faculty Exchange and Vistitation Program.
 - Others to be proposed by Nuno Soares.
- 4.2 ACPD
 - Handbook on Architectural Practice.
 - Develop list of Expert Facilitators to help with CPD Seminars for Requested Institutes.
- 4.3 ACGSA
 - Others to be proposed by Ar. Chun G. Shin.
 - Develop general Guidelines for Green Council in their countries to also include ways to promote Green and Sustainable Architecture and incentive programs.
- 4.4 ACSR
 - Others to be proposed by Ar. Qazi M Arif.
 - Projects and Programs to be established.
 - Disaster Risk Reduction
 - Architecture for the Less Fortunate
- 4.5 ACYA
 - Others to be proposed by Ar. Rita Soh
 - ARCASIA Prize Travel Fellowship
- 4.6 Other Projects
 - ARCASIA Award Travelling Exhibition.
 - ARCASIA Corporate Partners Technical Support.
 - Website
 - ARCASIA Facebook
 - E Media
- 4.7 Open for discussion
- 4.8 Projects to be proposed by VP Zone A, Zone B, Zone C, and Committee Chairs.

5.0 Any other Matters

- 5.1 Progress Report on ARCASIA Forum 18 in Ayutthaya.
- 5.2 ARCASIA Prize : Ar. Luke Yeung
Travel Fellowship
- 5.3 OB Meetings
Request Host Institutes for OB Meeting.

Adjournment at 5:30 followed by dinner at 7.00 pm.